



# **City of Littleton 2023 Special Election Voters Guide**

**Tuesday, March 7, 2023**

**Ballots will be mailed beginning February 13**

***City of Littleton Designated Election Official:***

Colleen Norton, City Clerk  
2255 West Berry Avenue  
Littleton, CO 80120  
303-795-3780  
cnorton@littletongov.org

**littletonCO.gov**

# Election Information

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## Important Dates


- February 13**
    - First day that ballots may be mailed to voters
    - Arapahoe County's 24/7 monitored ballot drop-off opens
    - Littleton Center drop-off location opens Mon. – Fri., 8 a.m. – 5 p.m.
  - February 27**
    - Last day a voter may request a ballot be sent by mail
  - March 7**
    - Littleton's Special Election Day; drop-off locations close at 7 p.m.
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## Voter Registration


Colorado permits online voter registration with a Colorado driver's license or ID card. You can register to vote if you will be 18 years old by Election Day, are a citizen of the United States, and have lived in Colorado at least 22 days prior to Election Day. Colorado voters can register through Election Day, but must register at least eight days prior to Election Day to receive a ballot in the mail. Voters who register after that day may register and pick up a ballot in person at the Littleton Center, 2255 W. Berry Avenue, Littleton.

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## Returning Your Ballot

**1.**  **By Mail**

Ballots may be returned to the city by mail. Be sure to use adequate postage. Mailed ballots must be received by 7 p.m. on Election Day, Tuesday, March 7, 2023. Postmarks will not count.

**2.**  **Drop-off Locations**

Dropped off ballots must be sealed in the official return envelope and placed in a ballot box by 7 p.m. on Election Day, Tuesday, March 7, 2023.

**Littleton Center**  
2255 W. Berry Avenue, Littleton, CO 80120  
8 a.m. to 5 p.m., Mon.–Fri., Feb.13–Mar. 6  
7 a.m.–7 p.m., Tuesday, March 7 (Election Day)  
Closed February 20 for Presidents Day

**Arapahoe County Administration**  
5334 S. Prince Street, Littleton, CO 80120  
24 hours/day, 7 days/week, monitored drop-off box  
February 13–March 7



## Ballot Question 300 (Charter Amendment)

Shall Section 45, Initiative of the Littleton City Charter be repealed and reenacted as Section 45, Initiative and Referendum, to require the adoption of Colorado Revised Statutes §31-11-103 through 118 and future modifications thereof, excepting 31-11-105(1) as related to municipal initiatives, referenda and referred measures, and repealing Sections 46 and 47, in order to provide consistency with state law, including setting the percentage of signatures required for a citizen initiative and referendum at 5% and requiring the city to follow the timeframes required by statute for the timing of elections?

YES

NO

### Explanation

The Littleton City Council has forwarded a ballot question, resulting from a citizen-initiated petition, to amend the City Charter at a Special Election on March 7, 2023. If approved by voters, the result of this ballot question will be a reduction in the number of signatures required to place a question on the ballot, as well as mandating a specific timeline for the city to conduct special elections. The City Charter can only be amended by a vote of registered electors.

As a Home Rule Municipality, state law gives Littleton the authority to adopt its own rules and requirements for holding Special Elections. Littleton's City Charter currently sets the number of signatures required for initiatives and referendums at 10 to 15% of registered electors who voted in the last municipal election, depending on circumstances.

If it passes, this ballot question will reduce the number of signatures required for initiatives down to 5%. This ballot question will also reduce the number of signatures required for referendums from 10% down to 5%. Finally, this ballot question would require that a Special Election be held within 60 to 150 days following verification of petitions, regardless of the timing of the next coordinated county election. Special elections are typically off-cycle, have higher costs, and generally see lower voter turnout.

It is estimated that the March 7 Special Election will cost upwards of \$165,000, which includes printing and mailing ballots, hiring election judges, rental of tabulation equipment, retention of election experts, and other operational costs. The city will utilize a mail ballot process and administer the election internally versus coordinating with the Arapahoe, Douglas, and Jefferson County Clerks. Due to other commitments, the counties are not available to assist in coordinating the city's Special Election.

The Littleton City Clerk's Office verified 3,628 signatures of qualified registered electors were submitted as required, 10% of the number of voters registered to vote on the date the intent to circulate petition was submitted, which compels city council to place the question on a ballot in a Special Election.

Ballots should start arriving in mid-February. Ballots can be returned by mail, or dropped off at the Arapahoe County Administration Building or the Littleton Center. For more information call the Littleton City Clerk's Office at 303-795-3780.



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